

03 Food safety and nutrition policy

Food safety and nutrition, this policy was adopted by Westview Playgroup on 29.08.25.

Aim

Westview Playgroup is a suitable, clean, and safe place for children to be cared for, where they can grow and learn. We meet all statutory requirements for food safety and fulfil the criteria for meeting the relevant Early Years Foundation Stage Safeguarding and Welfare requirements.

Objectives

- We recognise that we have a corporate responsibility and duty of care for those who work in and receive a service from Westview Playgroup, but individual employees and service users also have responsibility for ensuring their own safety as well as that of others. Risk assessment is the key means through which this is achieved.
- Procedures are followed for general hygiene and safety in food preparation areas.
- We provide nutritionally sound meals and snacks which promote health and reduce the risk of obesity and heart disease that may begin in childhood.
- We ensure that children are supervised at mealtimes and that children are within sight and hearing of a member of staff at all times and where possible staff are sat facing children when eating to ensure they are eating in a way that prevents choking and so they can prevent food sharing and be aware of any unexpected allergic reactions.
- We follow the main advice on dietary guidelines and the legal requirements for identifying food allergens when planning menus based on the four food groups:
 - meat, fish, and protein alternatives
 - milk and dairy products
 - cereals and grains
 - fresh fruit and vegetables.
- Following dietary guidelines to promote health also means taking account of guidelines to reduce risk of disease caused by unhealthy eating.

PURPOSE

This policy sets out approach to:

Snacks, packed lunches, birthday and celebrations, food safety, allergies, and cultural/ religious needs.

PRINCIPLES

All children are entitled to a healthy, balanced diet. Mealtimes are social, relaxed and inclusive.

SNACKS

Policies & Procedures for the EYFS 2025/26 (Early Years Alliance 2025)

We provide healthy snacks (fruit, vegetables, yoghurt, humus, breadsticks, rice cakes, toast. Food is never used as a reward or punishment. Staff act as positive role models by encouraging children to try new foods. Children have the opportunity to select variety of snack. Drinks are limited to water and milk.

PACKED LUNCHES

Parents are encouraged to provide a balanced lunchbox including:

Fruit/ vegetables

Starchy food (bread, rice, pasta)

Protein (eggs, beans)

Dairy or alternatives (yoghurt, cheese, milk)

FOODS WE ASK PARENTS TO AVOID:

Sweets, chocolate bars, sugary yoghurts, biscuits, fizzy and sweet drinks.

BIRTHDAY AND CELEBRATIONS

To support healthy eating, we ask families NOT TO send cakes, sweets, party bags. Instead, families can bring stickers, bubbles, a storybook to share, pencils, party hats, balloons.

- Parents/**carers** share information about their children's particular dietary needs **and allergies** with staff when they enrol their children and on an **on-going basis** with their key person. This information is shared with all staff who are involved in the care of the child.
- **We take into account every child's individual development needs and work in partnership with parents/carers to help children eat healthy, balanced diet.**
- **Westview Playgroup ensures that all staff are aware of the symptoms and treatments for allergies and anaphylaxis and the differences between allergies and intolerances which may develop at any time.**
- Foods provided by the setting for children have any allergenic ingredients identified on the menus.
- Care is taken to ensure that children with food allergies **and intolerances** do not have contact with food products that they are allergic to.
- **We notify Ofsted of any food poisoning affecting two or more children in our care as soon as possible and at least within 14 days.**
- Risk assessments are conducted for each individual child who has a food allergy or specific dietary requirement.

- If a child chokes at mealtime and intervention is given. We record details of the incident and ensure that parents/carers are informed.

Legal references

Regulation (EC) 852/2004 of the European Parliament and of the Council on the hygiene of foodstuffs.

Food Information Regulations 2014

The Childcare Act 2006

Further guidance

[*Safer Food Better Business for Caterers*](#) (Food Standards Agency)

[Paediatric Allergy Action Plans - BSACI](#)

[Food allergy - NHS](#)

[Anaphylaxis - NHS](#)

[Weaning - Start for Life - NHS](#)

[Help for early years providers : Food safety](#)

[Early Years Foundation Stage Nutrition Guidance \(2025\)](#)

[**Allergy action plan**](#)